

Sustainable Human Development Program

(Center)

[2015] PROJECT ACCOMPLISHMENT REPORT

I. Project Information

Project Code	HRDHE
Project Title	CONDUCT OF FOUR ADVANCED COURSES FOR BATCHES 1 AND 2 (DENR)
Project Start	2014-09-01
Project End	2015-02-28
Project Price	2,293,487.17
Client Organization	DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

II. Project Team

Project Manager	Marites D. Solomon
Team Members	Gremil Alessandro Naz, Kristian April Narciso, Noel Pelle
Supervising Fellow	Alan Cajes
Consultants/ Resource Persons	Cesar B. Cuyugan Jr., Teofino C. Macablog, Lester Pawid, Ma. Victoria Gabito-Manalo, Dorothea C. Boy-Navarro, Alan S. Cajes, Marites D. Solomon, Gremil Alessandro Naz

III. Project Details

Project Description The Development Academy of the Philippines (DAP), in partnership with the Department of Environment and Natural Resources (DENR), implemented the project "Capacity Building Program (Cap-B) Program of the Project Managers' Pool for Foreign-Assisted Projects." Batch 1 commenced in 2011, and Batch 2 in 2013.

The first batch had its first training course, the Basic Course on Project Management Tools and Techniques, on June 2011. This was followed by the Advanced Course on Project Implementation and Evaluation on October 2013. The batch's Cap-B Program, formulated in 2011, incorporates all the identified modules that will be implemented with the same participants. The second batch's Cap-B program was designed in 2013, and the Basic Training on Project Management Tools and Techniques was implemented on December 2013 and January 2014.

Before any of the courses for both batches were rolled out, training needs analyses (TNA) were conducted. Their objective was to determine the participants' strengths and relative weak points in project management. The TNA findings were used in the development of the Cap-B Program for each batch.

As a follow-through to the courses already taken by the participants, the DAP is proposing two advanced courses each for batches 1 and 2 that will be implemented this year. These courses, which were identified in the Cap-B Program are as follows: 1) Course on Project Design 2) Course on Monitoring and Evaluation of Development Projects 3) Course on Selection and Management of Consultancy Services 4) Course on Managing Project Implementation.

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Project Objective	Specifically, the projects aims to: <ol style="list-style-type: none">1. Prepare project planners and would-be planners on the multi-disciplinary demand of preparing and packaging project proposals and plans.2. Equip project managers with competencies in selecting and managing consultants, service providers, and contractors.3. Build the competencies of the project manager in effectively managing the project implementation phase, which includes project start-up, project execution, troubleshooting, and project closure.4. Equip the participants with the necessary planning, monitoring, and evaluation concepts and principles; monitoring tools; and evaluation techniques
Focus Area	Education
Project Type	Training Management
Project Beneficiary	DENR Technical Staff
Regional Coverage	National

IV. Project Accomplishments

Key Activities Implemented	<ol style="list-style-type: none">1. Conduct of the Course on Project Design for batches 1 and 22. Conduct of the Course on Selection and Management of Consultancy Services for batch 13. Conduct of the Course in Monitoring and Evaluation of Development Projects for batch 24. Development of the 2nd Individual Competency Profile for Batch 1
Major Outputs	<ol style="list-style-type: none">1. Training report on each course per batch2. Post-training evaluation/Individual Competency Profile for batch 13. Training materials for each course per batch
Project Impact	<ol style="list-style-type: none">1. The participants were given higher position in the department.2. Rate of project efficiency and effectiveness increased as per participants' testimony.
Lessons Learned	<ol style="list-style-type: none">1. This CAPB can be replicated to other agencies.2. With 100% support from FASPO and HRDS of DENR, the project has maintained its commitment to the CAPB Program for the technical staff.

V. Attachments

- Summary of Evaluation for Course and Resource Person (for training program)
 - Please see attached Course and Resource Person evaluation results for the following courses:



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- Course on Project Design for batches 1 and 2
- Course on Selection and Management of Consultancy Services for batch 1
- Course on Monitoring and Evaluation of Development Projects for batch 2
- Certificate of Project Closure (for all completed projects) – see attached.

Prepared by:


Marites D. Solomon
Project Manager

Noted / Approved by:


Alan S. Cajos
Center Head

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data



development academy of the philippines

CERTIFICATE OF PROJECT CLOSURE

Date : March 4, 2015

Project Title : Conduct of Four Advance Project Management Courses Batches 1 and 2
Project Manager : Marites D. Solomon
Center : Center for Sustainable Human Development
Project Code : HDRHE
Client : DENR Foreign-Assisted and Special Project Service

This is to certify that the above-cited project is declared officially closed. It further certifies that all project outputs have been delivered and satisfactorily conform to our agreements and our office's standards.

FEEDBACK (please indicate here your comments and/or suggestions for further improving our services.)

Authorized Representative of Client Agency:

ROMMEL R. ABESAMIS
Assistant Secretary
Foreign-Assisted and Special Projects Service